

March 25, 2014

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Marc Dick. Members present: Ralph Dybdahl, Sheldon Butzke, Bill Smith, Ron Scharffenberg. Absent: Auditor Sherman.

Chairman Dick led the Pledge of Allegiance.

Chairman Dick called for approval of the Agenda. Motion made by Smith to remove Care of Poor as Auditor Sherman and Mariann Oyen, Benefits Specialist, are out of offices due to illness and approve the Agenda with change noted. Second Scharffenberg and motion carried.

The minutes from the March 11<sup>th</sup> meeting were sent to Board members for review prior to publication. Chairman Dick called for approval of same. Motion made by Dybdahl to approve the minutes for publication. Second Smith and motion carried.

Commissioner Reports: none.

Hwy Supt, Mic Kreutzfeldt, and the Commissioners watched Right-of-Way Acquisition video showing procedures to follow. Kreutzfeldt and the Board discussed updating the surplus property disposal policy. Kreutzfeldt will check with other counties to get input/suggestions. At this time, items that could be offered for surplus sale include: 2002 Chevy Tahoe, 2005 Ford Explorer, 1972 Chevy Pickup, 1968 Chip Spreader, and 1973 & 1975 Ford Tractors. Reviewed maintenance costs comparing oil roads vs. gravel roads; 2013 Oil Roads \$4475/mile and gravel roads \$2230/mile. The figures do not include re-graveling and asphalt overlay. Kreutzfeldt requested authorization to put in offer of \$5000 for 1997 JD6400 mower tractor being sold by Potter County. Approval given.

No drainage permits.

Mark Norris, Sheriff, met with the Commission to discuss disposition of vehicles.

Mic Kreutzfeldt, Hwy Supt, was present. Following discussion, motion was made by Smith to declare 3 law enforcement vehicles as surplus property as they are no longer usable for purpose acquired: fixed asset #776-A 2002 Chevy K1500 Tahoe, fixed asset #798-A 2005 Ford Crown Victoria 4D Police Sedan, and fixed asset #856-A 2005 Ford Explorer XLT 4D. Second made by Dybdahl and motion carried.

The following building permits were issued the month of February, 2014:

|         |  |                                 |         |
|---------|--|---------------------------------|---------|
| 2014-05 | Kenton & Autumn Hofer                        | 60x120x17 pole building         |         |
|         | W1591' of N1650' of NW4 33-102-55 Ex Hofer's |                                 | Outlot  |
|         |  |                                 | A       |
| 2014-06 | A-Plus Construction LLC                      | new home on unfinished basement | Lot 13  |
|         | White Tail Run Add in W2SW4 35-102-53        |                                 |         |
| 2014-07 | Wade Stockwell                               | new home with basement          | Cedil's |
|         | Add in SE4 23-101-53                         |                                 |         |
| 2014-08 | Harley & Connie Wubben                       | new 24x36x10 garage             | Parcel  |
|         | 1,2,4 & 5 of SW4 1-103-56                    |                                 |         |

Deputy Auditor Eichacker presented two (2) Applications for Abatement of Taxes to the Commission. #11 Applicants: Dana & Audrey Wicks. Reason for abatement: property was appealed to Ramsey Twp in 2013 but appealed value didn't transfer to Auditor, causing error. Amount to be abated: \$207.08. Motion made by Smith to approve abatement of taxes. Second made by Butzke and motion carried. #12 Applicant: Raymond Alsgaard. Reason for abatement: property was appealed to Ramsey Twp in 2013 but appealed value didn't transfer to Auditor, causing error. Amount to be abated: \$280.04. Motion made by Smith to approve abatement of taxes. Second made by Butzke and motion carried.

At 11:00 a.m. the bid letting for supplies to be furnished to the McCook County Hwy Dept was held as advertised. Stu Zick, Jebro, and Shane Davids, Huron Culvert, vendor representatives were present for the opening of bids. Bids were submitted for the following items/services: Item 1 liquid asphalt, Item 2 asphalt concrete for county patching, Item 3 corrugated metal pipe, Item 4 concrete culverts & precast concrete box culverts, Item 5 quartzite materials, Item 6 crane work, crane men & driving piling, Item 7 magnesium chloride, Item 8 deicing sand, and Item 9 overlay patching. Motion was made by Dybdahl to table awarding of bids to 9:15 a.m., April 8<sup>th</sup>, allowing Kreutzfeldt time to review & tabulate them. Second made by Smith and motion carried. Bids are on file in the Auditor's Office for public inspection.

Brenda Sievers, Dept of Agriculture, met with the Commissioners. John Heiberger, Weed Supervisor, and Mic Kreutzfeldt, Hwy Supt, were present. Butzke questioned the procedure for appointment and removal of weed board members. Currently we have a five person board, elected for 3 year terms. SDCL 38-22-23.4 references subsequent appointment of weed board members. Motion was made by Scharffenberg to authorize Commissioner Butzke to sign a Letter of Agreement for a Grant between the SD Weed & Pest Control Commission and McCook County Weed & Pest Board. Second made by Smith and motion carried. The grant is not to exceed \$5,900 on a 50/50 cost share.

Motion made by Butzke to convene as Planning Commission. Second Smith and motion carried.

Tracy Hofer, Planning & Zoning Administrator, Mike Fink, States Attorney, Toby Brown, Planner SE Council of Governments, and the Commissioners continued review of

“draft” 2014 Revised Zoning Regulations. Barney Roling was also present.

Conditional Use Permits and 1000 head animal unit CAFO’s were discussed. Planner Brown will provide new “draft” of regulations and set-up time for public hearing with Auditor Sherman.

Board reconvened as Board of County Commissioners.

Motion made by Scharffenberg, second Butzke, and carried, to pay claims:

GENERAL FUND: Bi-Weekly Payroll: 3/16/14: Commissioners 1461.55, mileage, 35.15; Auditor 2625.11; Treasurer 3286.55; States Attorney 2105.77; Custodian 1092.88; Dir of Equalization 2950.87; Register of Deeds 2625.11; Veterans Service Officer 174.02; Sheriff 5635.70; Contract Law 4073.07; \* salary increase: Randall Schwader, to 1357.69; Care of Poor 115.38; Welfare 253.20; Community Health Nurse Secretary 1153.15; Extension Secretary 353.26, Weed Dept 330.77; Drainage 307.69; Planning & Zoning 192.31. Case 44CRI 13-60, appearance fees, juror fees, mileage, 1230.44; Transamerica Life Insurance, March healthpak premium, 4544.30. A & B Business Solutions, office supplies, 235.97, fixed asset labels, 214.50, 3 monthly copier contracts, 93.62, Samsung printer-Extension, 1030.47; Avera McKennan Hospital, care of poor claim, 3401.99; Card Service Center, law enforcement fuel, 731.50; Davison County Jail, February jail services, 1720.00; Hillyard/Sioux Falls, janitorial supplies, 99.34; MES Companies, move equipment from Explorer, 3107.12; Mid-American Research, janitorial supplies, 229.04; Office Depot, office supplies, 232.29; Santel Communications, remote computer support, 40.00; GERALYN SHERMAN, election workshop-auto fuel, 54.04; Swift Air, boiler repair, 321.60; Verizon Wireless, cell phone service, 76.71.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 3/16/14: Hwy Dept 15668.97. Transamerica Life Insurance, March healthpak premium, 2096.30. American Garage Door, washer bay door, 4472.45; Brock White Co, Roadsaver & supplies, 13641.41; Cedar Shore Resort, workshop lodging, 169.90; Lawson Products, shop supplies, 158.78; Matheson Tri-Gas Inc, torch head, 56.34; Northwestern Energy, utilities, 89.58; Safety-Kleen, parts washer, 163.88.

911 EMERGENCY REPORTING SYSTEM FUND: CenturyLink, 911 telephone service, 302.45.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 3/16/14: EDS Director 1213.38. Transamerica Life Insurance, March healthpak premium, 314.59.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 3/16/14: Sheriff Secretary/Dispatcher 96.15.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 3/16/14: Dir of IRS, county share of FICA 2514.42, Medicare 588.066; SD Retirement System, county share of retirement contribution, 2777.98; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, 8474.10.

Motion made by to approve \$00 Cash Transfer from General Fund to 24/7 Fund. Second made by and motion carried.

The meeting adjourned subject to call.

Dated this 25<sup>h</sup> day of March, 2014.

Marc Dick

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Chairman, McCook

County Commission

ATTEST:

Michele Eichacker \_\_\_\_\_  
Deputy-Auditor, McCook County